

**AIRTAC INTERNATIONAL GROUP**  
**(the “Company”)**  
**Procedures for Election of Directors**  
(As adopted by a Resolution dated July 5, 2021)

1. Objective  
To ensure a just, fair, and open election of directors, these Procedures are adopted for follow.
2. Scope  
Except as otherwise provided by law and regulation or by the Company's Articles of Incorporation, elections of directors shall be conducted in accordance with these Procedures.
3. Duties
- 3.1 General Manager’s Office: shall be responsible for establishing and amending the Procedure.
4. Definition  
None
5. Procedure  
None
6. Operation content
- 6.1 Qualifications and nomination of directors
- 6.1.1 The overall composition of the board of directors shall be taken into consideration in the selection of the Company's directors. The composition of the board of directors shall be determined by taking diversity into consideration and formulating an appropriate policy on diversity based on the Company's business operations, operating dynamics, and development needs. It is advisable that the policy include, without being limited to, the following two general standards:
  - (1) Basic requirements and values: Gender, age, nationality, and culture.
  - (2) Professional knowledge and skills: A professional background (e.g., law, accounting, industry, finance, marketing or technology), professional skills, and industry experience.
- 6.1.2 Each board member shall have the necessary knowledge, skill, and experience to perform their duties; the abilities that must be present in the board as a whole are as follows:
  - (1) The ability to make judgments about operations.
  - (2) Accounting and financial analysis ability.
  - (3) Business management ability.
  - (4) Crisis management ability.
  - (5) Knowledge of the industry.
  - (6) An international market perspective.
  - (7) Leadership ability.
  - (8) Decision-making ability.

More than half of the directors shall be persons who have neither a spousal relationship nor a relationship within the second degree of kinship with any other director.

The board of directors of this Corporation shall consider adjusting its composition based on the results of performance evaluation.
- 6.1.3 The qualifications for the independent directors of the Company shall comply with Articles 2, 3, and 4 of the Regulations Governing Appointment of Independent Directors and Compliance Matters for Public Companies. The election of independent directors of the Company shall comply with Articles 5, 6, 7, 8, and 9 of the Regulations Governing Appointment of Independent Directors and Compliance Matters for Public Companies, and shall be conducted in accordance

with Article 24 of the Corporate Governance Best-Practice Principles for TWSE/GTSM Listed Companies.

- 6.1.4 The election of the Company's directors shall be conducted in accordance with the procedures of the candidate nomination stipulated in Article 192 of the Company Act.
- 6.1.5 When the number of directors falls below five due to the dismissal of a director for any reason, the Company shall hold a by-election to fill the vacancy at its next shareholders meeting. When the number of directors falls short by one third of the total number prescribed in the Company's Articles of Incorporation, the Company shall call a special shareholders meeting within 60 days from the date of occurrence to hold a by-election to fill the vacancies. When the number of independent directors falls below that required under the Company's Articles of Incorporation, a by-election shall be held at the next shareholders meeting to fill the vacancy. When the independent directors are dismissed en masse, a special shareholders meeting shall be called within 60 days from the date of occurrence to hold a by-election to fill the vacancies.
- 6.2 The cumulative voting method shall be used for election of the directors and supervisors at the Company. Each share will have voting rights in number equal to the directors or supervisors to be elected, and may be cast for a single candidate or split among multiple candidates.
- 6.3 The number of directors and supervisors will be as specified in the Company's Articles of Incorporation, with voting rights separately calculated for independent and non-independent director positions. Those receiving ballots representing the highest numbers of voting rights will be elected sequentially according to their respective numbers of votes. When two or more persons receive the same number of votes, thus exceeding the specified number of positions, they shall draw lots to determine the winner, with the chair drawing lots on behalf of any person not in attendance.
- 6.4 Before the elections, the Chairman shall appoint shareholders as supervisors and tellers to perform relevant duties, the voting box for the election shall be prepared by the board of directors, and shall be opened by the supervisors publicly before voting.
- 6.5 The board of directors shall prepare numbers of ballots corresponding to the number of directors to be elected, fill in the number of votes, and distribute the ballots to the shareholders in attendance at the shareholders' meeting. The voter's name may be replaced by the attendance number printed on the ballot.
- 6.6 If a candidate is a shareholder, a voter must enter the candidate's account name and shareholder account number in the "candidate" column of the ballot; for a non-shareholder, the voter shall enter the candidate's full name and identity card number.
- 6.7 When the candidate is a juristic-person shareholder, the name of the juristic-person shareholder shall be entered in the column for the candidate's account name in the ballot paper, or both the name of the juristic-person shareholder and the name of its representative may be entered. When there are multiple representatives, the names of each respective representative shall be entered.
- 6.8 A ballot is invalid under any of the following circumstances:
  - 6.8.1 Those who do not need to have ballots prepared by the person having the authority to convene the meeting.
  - 6.8.2 Those who cast blank ballots into the voting box.
  - 6.8.3 The handwriting is illegible or has been altered.
  - 6.8.4 The candidates filled in are not match the list of candidates.
  - 6.8.5 Other text is inserted in addition to the number of votes assigned.
- 6.9 The voting rights shall be calculated on site immediately after the end of the poll, and the results of the calculation, including the list of persons elected as directors and the numbers of votes with

which they were elected, shall be announced by the chair on the site. The ballots for the election referred to in the preceding paragraph shall be sealed with the signatures of the monitoring personnel and kept in proper custody for at least one year. If, however, a shareholder files a lawsuit pursuant to the Company Act, the ballots shall be retained until the conclusion of the litigation.

6.10 The elected directors shall each be issued a notice of election by the board of directors.

6.11 This procedure shall be implemented after being approved by the shareholders' meeting, and the same shall apply to any amendments thereto. In the event of any changes in relevant laws and regulations after the amendment of these procedures, the procedures shall be revised in a timely manner and be approved by the board of directors and shareholders meeting in accordance with the applicable laws and regulations.