

# AirTAC Personal Data and Privacy Protection Policy and Regulations

## 1. Purpose

To implement corporate information security management and the protection and management of personal data and privacy, the Group has established the Personal Data and Privacy Protection Policy and Regulations (hereinafter referred to as "the Policy.") in accordance with the Personal Data Protection Act, the Enforcement Rules of the Personal Data Protection Act, and other relevant laws and regulations on personal data and privacy protection. This Policy serves as the basis for the execution of personal data and privacy protection and management.

## 2. Scope of Application

- 2.1 Directors (including independent directors), executives, all employees within the AirTAC International Group, as well as relevant business counterparts such as customers, suppliers, contractors, and external consultants providing services.
- 2.2 Personal data of visitors to the AirTAC International Group website, investors, contracting and litigation parties, users of AirTAC products or services, corporate customers, employees of suppliers and business partners, and job applicants.

## 3. Definition

- 3.1 "Personal Data" Includes, but is not limited to, a natural person's name, gender, date of birth, address, telephone number, e-mail address, ID number, passport or other identification numbers, physical characteristics, fingerprints, education, marital status, occupation, health examination results, financial information, facial images, data collected by cookies on the Company's website, educational and professional qualifications of job applicants, and any other information that can directly or indirectly identify an individual. The definition and scope of personal data may be updated in accordance with changes in regulations or requirements of competent authorities, and such updated definition and scope shall apply. Personal data hereinafter is referred to as "Data."
- 3.2 "Privacy" is an integral part of fundamental human rights and is protected by law. It refers to personal information that an individual does not wish to disclose or that it would be inappropriate for others to know; personal matters that an individual does not want others to interfere with or that it would be inappropriate for others to interfere with; and personal spaces that an individual does not wish others to intrude upon or that it would be inappropriate for others to enter.
- 3.3 "Collection" refers to the act of collecting personal data in any way.
- 3.4 "Processing" refers to the act of recording, inputting, storing, compiling/editing, correcting, duplicating, retrieving, deleting, outputting, connecting or internally transferring data for the purpose of establishing or using a personal data file.

## 4. Procedures

None.

## 5. Content

### 5.1 Personal Data and Privacy Protection Policy

- 5.1.1 Personal data is processed for management purposes within a reasonable and necessary scope.
- 5.1.2 Clearly inform individuals of how their personal data will be used.
- 5.1.3 Processing relevant and appropriate personal data in compliance with applicable laws.
- 5.1.4 Personal data shall be retained only as required by law, regulatory provisions, or for legitimate organizational purposes.
- 5.1.5 Respect individuals' rights regarding their personal data, including the right to access their personal data.
- 5.1.6 Ensuring the security of all personal data.
- 5.1.7 As the Group is a multinational enterprise, there may be cross-border transfer and use of personal data between subsidiaries in different countries within the scope of the specific purpose of collection, processing and use of personal information and in accordance with the Policy, and the Group will comply with the applicable privacy and personal data protection laws and regulations applicable to the policy and the transfer region.

### 5.2 Personal Data Management and Monitoring Mechanism

Privacy and personal data protection is one of the management aspects of the Company's internal control and risk management system. In addition to conducting annual risk assessments and internal compliance audits, we also carry out periodic supplier compliance audits and engage independent external parties to audit our privacy and personal data protection measures, in order to ensure that relevant operations comply with this Policy as well as the applicable privacy and personal data protection laws and regulations.

### 5.3 Principles for the Use of Personal Data

- 5.3.1 Principle of Restrictive Collection: Personal data shall be collected lawfully, fairly, and at an appropriate location, with the consent of the data subject or as permitted by law.
- 5.3.2 Principle of Data Accuracy: Personal data shall be collected for the specified purpose, and its accuracy and consistency shall be ensured.
- 5.3.3 Principle of Specified Purpose: The purpose of collecting personal data shall be explained to the data subject prior to collection. Data shall be used only within the originally specified purpose, and shall not be used for any other purpose. The status of such data shall be continuously monitored and managed.
- 5.3.4 Principle of Restricted Use: The Group may use personal data only within the scope necessary for the specified purpose and shall not disclose or sell such data to any third party (including, but not limited to, government agencies or private enterprises) or use it for purposes other than the specified purpose, unless with the written consent of the data subject or as permitted by law.

5.3.5 Principle of Security Protection: Reasonable and appropriate security measures shall be implemented to protect personal data (including, but not limited to, equipment security management and data security audit mechanisms, such as encryption and firewalls) to prevent unauthorized access, loss, theft, damage, alteration, or disclosure.

5.3.6 Principle of Transparency: The development, collection, use, and related policies of personal data shall be made transparent to the extent permitted by law.

5.3.7 Principle of Responsibility and Obligation: Data management personnel in each unit shall ensure the implementation of company policies and compliance with the aforementioned principles.

#### 5.4 Rights

With respect to personal data, the data subject is entitled to the following rights within the scope permitted by law:

5.4.1 The right to refuse to provide personal data

5.4.2 The right to make an inquiry about and review personal data

5.4.3 The right to request the data controller to provide a copy of personal data

5.4.4 The right to request supplementation or correction of personal data

5.4.5 The right to request the cessation of the collection, processing, or use of personal data

5.4.6 The right to request the deletion of personal data

5.4.7 If you are a resident of the European Economic Area (EEA), you have the right, in accordance with the GDPR, to request restriction of the processing of your personal data and, to the extent feasible, to request the transfer of your personal data in a structured, commonly used, and machine-readable format

#### 5.5 Personal Data Privacy Protection

5.5.1 The Group periodically conducts training on information security and privacy protection

5.5.2 The Group maintains a zero-tolerance policy regarding the protection of privacy. Any personnel who violate this policy shall be subject to disciplinary action in accordance with the Group's personnel administration regulations, employee reward and punishment rules, and other relevant internal rules. Depending on the severity of the violation, the matter may also be referred to the competent authorities for legal action.

#### 5.6 Complaint and Reporting

In the event of any incident or situation that may adversely affect the rights of individuals, or any suspected violation of these Regulations, employees of the Group, external parties, or any individual may submit a complaint or report via email at [Audit@airtac.com](mailto:Audit@airtac.com). The Group shall strictly protect the information of the informant to safeguard their rights.

## 5.7 Cookies

5.7.1 The Group collects personal data of visitors to the AirTAC website through various means. Most personal data received is voluntarily provided by users seeking information about our products and services, or collected through technological means. When visitors browse the AirTAC website, our information technology (IT) systems may collect passive information, including the visitor's Internet Protocol (IP) address, browser type, and operating system.

5.7.2 The Group uses cookies to record the date and time of visitors' visits. Session cookies are temporary and are deleted when the visitor closes the browser. Persistent or permanent cookies remain on the visitor's device until manually deleted by the visitor, or automatically deleted by the browser according to the expiration time set in the cookie.

## 5.8 Third Party Links and Services

The AirTAC website may contain links to third party websites or services. However, the Group does not control or assume any responsibility for the privacy practices or content of such third party websites. Visitors are advised to refer to the privacy policies of these websites.